



Troop 116

T- Program Planning for Service Projects

T-8+ Date: _____
Congratulations! You are the event chair for: _____

Your advisor for this event is: _____

- Discuss your service project plan with your advisor.
- Start writing your service project plan.

T-7 Date: _____

- Present your written service project plan to the PLC.
- Ask the PLC to approve or modify your service project plan.

T-6 Date: _____

- Attend the PLC meeting and work out any final service project details.
- Start work on the service project flyer.

T-5 Date: _____

- Hand out event flyer to the troop. Explain what you have planned.
- Start work on the service project schedule (if you don't have one already).
- _____

T-4 Date: _____

- Attend PLC meeting and present service project event schedule.
- Talk with Scouts and have them sign up for specific time slots.
- Scouts return permission slips to their Patrol Leaders.
- _____
- _____

T-3 Date: _____

- Attend PLC meeting and present participation schedule.
- Work on gear/supply list.
- Patrols discuss gear needs, assign Scouts to check out Troop gear if required.
- _____
- _____

T-2 Date: _____

- Distribute the gear/supply list to the troop.
- Patrols remind Scouts of their designated time slot and commitment.
- Patrols remind Scouts of personal gear that is required.
- _____
- _____

T-1 Date: _____

- Patrols remind Scouts of their designated time slot and commitment.
- Patrols check out Troop gear as required.
- _____

T+1 Date: _____

- Attend PLC meeting, discuss event, help record recommendations for next time.
- Patrols and Grubmasters check in gear and inventory sheets.
- Patrols complete event evaluation.